



Future Workers Training (FWT)

OVERVIEW

Enables employers to hire talents who can perform tasks with minimum supervision by training them before joining the company.

ASSISTANCE

In-house Training 1-20 trainees

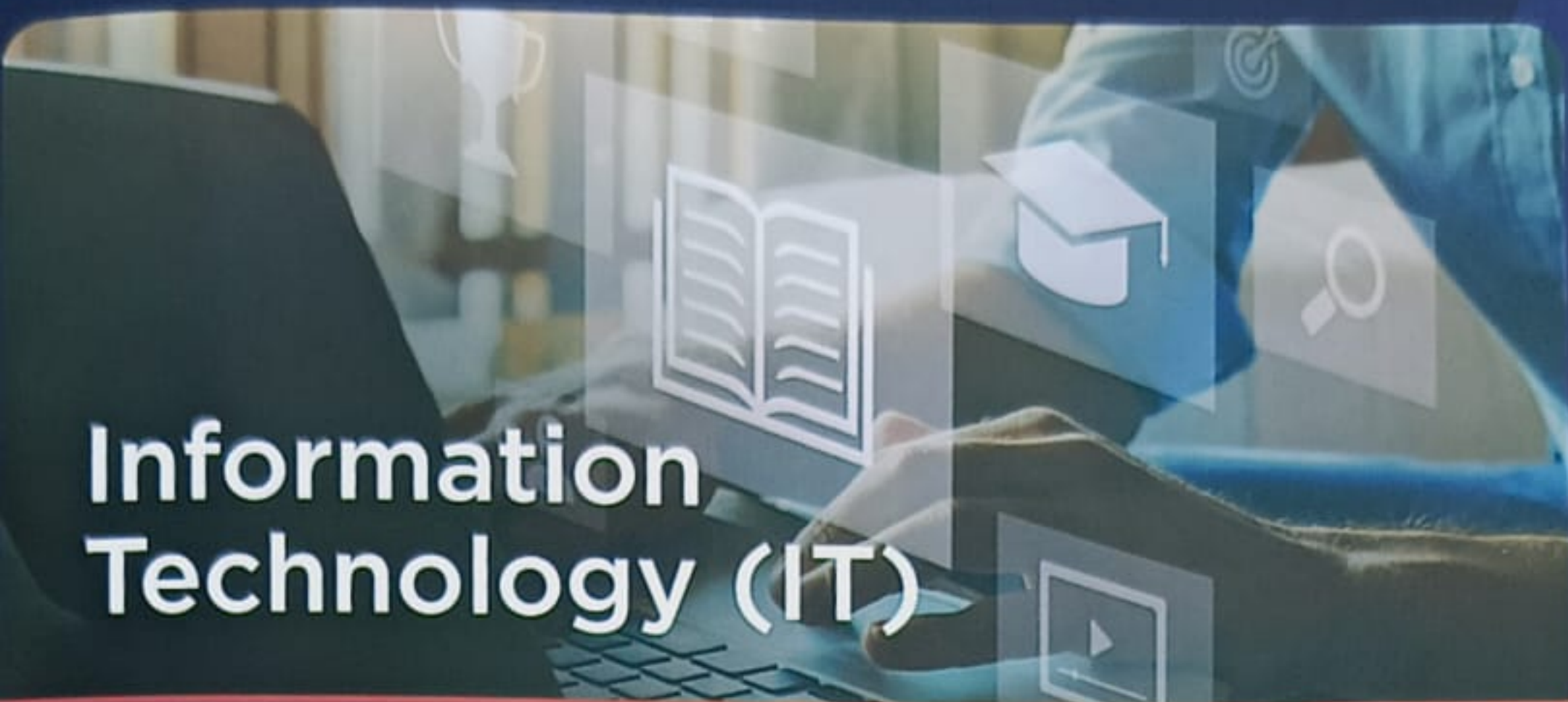
- Internal Trainer's Allowance OR External Trainer Fee of up to RM1,000/day/group.
- Internal Trainer's Allowance or External Trainer Fee of RM25/trainee/hour for 5 trainees or less.
- Monthly Trainee Allowance of RM1,000/month/trainee.
- Other claimable costs that include meal and daily allowances.

Public or External Training 1-20 trainees

- Course fee.
- Trainee/Trainer Allowance of RM1,300/day/pax.
- Other claimable costs including meal and daily allowances.

REQUIREMENTS

- Minimum training duration of four (4) hours.
- Employers must also provide the course content, trainer and trainee details as well as estimated total costs for the training that they are applying for.
- Applications must be submitted via e-TRIS before training commences.



Information Technology (IT)

OVERVIEW

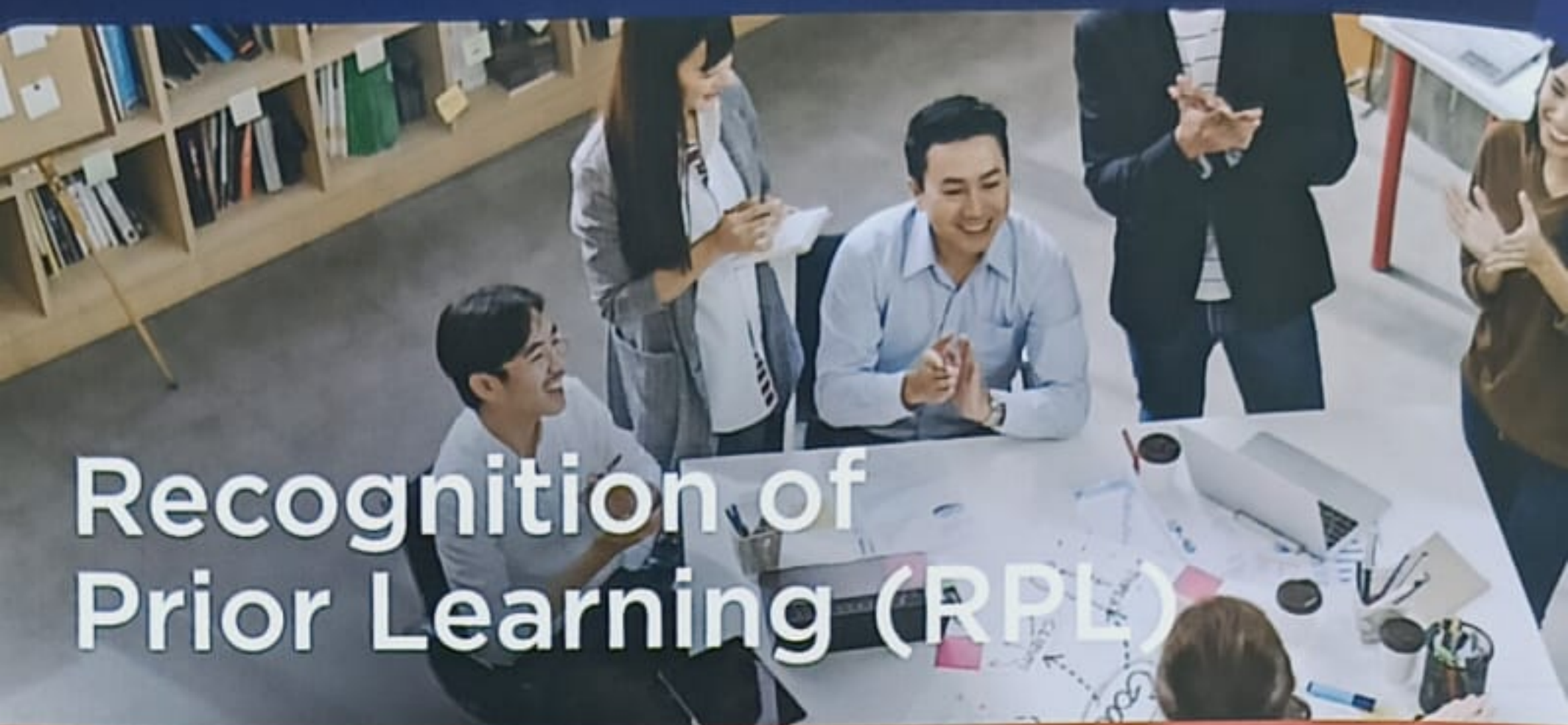
Supports employers to further retrain their employees in IT-based knowledge and skills by funding the purchase of desktop or laptop, webcam and an internet connection for the first year.

ASSISTANCE

- Financial assistance of up to RM25,000 for all required tech support.
- Support based on a 1:5 computer to employee ratio.

REQUIREMENTS

- Applications can be made once every three (3) years for headquarters and branches.
- Employers must provide at least one (1) quotation from one (1) vendor with details of the intended computer purchase.
- SMEs can purchase laptop/desktop without a proper lab setup or training room.
- Large companies must have a training room or lab set up before submitting their applications.
- Applications must be submitted via e-TRiS before making any purchase.



Recognition of Prior Learning (RPL)

OVERVIEW

Enables workers to gain recognition for the skills, knowledge and experience they have acquired through working and learning.

This will be assessed according to levels determined by the Department of Skills Development (DSD).

ASSISTANCE

The registration fee of RM300 charged by the DSD.

REQUIREMENTS

- Employers must obtain and include a copy of the confirmation letter from DSD for the recognition and total amount to be paid.
- Applications must be submitted via e-TRiS before or after the assessment.



On-the-Job Training (OJT)

OVERVIEW

Encourages skilled employees to train and equip newer employees with relevant skills to perform their tasks while facilitating knowledge sharing and transfer at the workplace.

Includes self-learning from internal and external sources.

ASSISTANCE

- Hourly stipend of RM50/hour/trainee.
- Examination costs.
- Learning materials including books, journals or online submission fees.

REQUIREMENTS

- Minimum training duration of four (4) hours and maximum training duration of 300 hours.
- Can be conducted in a series of 1-hour sessions.
- Applications must be submitted via e-TRiS after training commences.



Computer-based Training (CBT)

OVERVIEW

Enables employers to purchase or develop training software to retrain and upskill their workforce. This is a great programme for employers who are unable to release their employees to attend external trainings.

CBT also assists employees in embracing self-paced learning due to its flexible training hours, location and environment as well as the use of training software packages.

ASSISTANCE

- Financial assistance - 100% support*
- Development of computer software

**Subject to the availability of Grant Balance*

REQUIREMENTS

- Employers who wish to develop their own training software must obtain prior approvals (grant) from HRD Corp by submitting their proposal at least one (1) month prior to the commencement of software development.
- Mobile Learning App Development and Learning Management System (LMS) are allowed under Development of Computer Software.
- Applications must be submitted via e-TRiS before software purchase or development.



Training Facilities & Renovation

OVERVIEW

Funds the purchase of training aids/setups, renovation and training room enhancements to encourage employers to carry out in-house training or skills development programmes.

ASSISTANCE

- Financial assistance –100% support*.
- Training equipment and aids.
- Training room set up.

**Subject to a maximum of 30% levy balance as of 1st January of the year the application is submitted*

REQUIREMENTS

- Employers must include at least one (1) quotation from a supplier for the purchase of training aids, or equipment.
- Employers must indicate the number of training rooms and LCD projectors if any.
- Applications must be submitted via e-TRIS before purchase of equipment or start of renovation.



OVERVIEW

Provides employment opportunities through upskilling and reskilling courses or on-the-job training programmes for Malaysians.

Upon completion, applicants will be able to secure jobs or placements in any industry requiring manpower.

Employers will also be required to hire and offer these candidates a one (1) year contract at minimum.

ASSISTANCE

- Equip unemployed Malaysians with skills to secure employment with participating industries.
- Supply Malaysian industries with a competent and knowledgeable workforce.
- Address industry skills gaps and build a strong and sustainable talent pipeline.

TARGET GROUPS

- School leavers between 18 to 40 years old.
- Unemployed graduates.
- Retrenched workers between 18 to 55 years old who are registered with the Employment Insurance System (EIS).

DURATION

- Functional/General Courses. (Embedded within self-development modules): Up to 1 month
- Placement Job Training: Up to 6 months.

ASSISTANCE

- HRD Corp will fund up to RM5,000/pax of the course fee.
- This is inclusive of examination and certification fees.

Place & Train

COST MATRIX

Training Fees

(Not inclusive of examination
and certification fees)

	3 DAY (/pax/day)	5 DAY (/pax/day)	>7 DAY (/pax/day)
CLASSROOM (Technical / Competency based)	RM 900	RM 700	RM 500
CLASSROOM (Technical / Competency based)	RM 700	RM 550	RM 400
VIRTUAL	RM 500	RM 400	RM 300

Examination & Certification Fees

(Subject to provision of supporting documents)

LOCAL

<RM 1,000

pax/training

INTERNATIONAL

<RM 2,000

pax/training